



Walk-in-Interview

सत्र 2019-20 के लिए संविदा आधार पर निम्नलिखित पदों के लिए इच्छुक अभ्यर्थी Walk-in-Interview हेतु दिनांक 18.04.2019 को प्रातः 10:00 बजे CIET, NCERT, New Delhi में उपस्थित हो सकते हैं :-

S.N.	Name of Post	No. of Post	Qualification	Job Description	Consolidated Pay (in Rs.)
1.	Technical Coordinator (equivalent to Assistant Engineer Gr. A)	01	1. Degree in Electronics/Communication Engineering or M.Sc. Degree in physics with wireless communication or electronics as a special subject from a recognized University or equivalent. 2. 3 years experience in operation and maintenance of TV / Broadcasting studios in a responsible capacity.	Overall coordination, liaison with faculty to draw up academic programme and outside agencies for technical support, upkeep of facility, storage and processing of media produced etc.	Rs. 36,000/-
2.	Producer Grade-II (equivalent to TVP Grade-II)	01	1. Degree from a recognized University. 2. Diploma (03 years) from the recognized Institute or 3 years experience of production film or TV, Programme in direction/film or TV Production.	Manage all production and post-production related activities of the facility including editing graphics and conferencing, undertake training/orientation of all users of the system, ensure safe and effective use of the facility, liaison with outside agencies for technical support, develop and manage the content resources procured/ produced etc.	Rs. 29,000/-
3.	Engineer Grade-II (equivalent to Engineering Assistant)		Diploma (03 years) (in Radio/Tele-communication/Electrical/Electronics/Communication Engineering recognized by the Govt. of India or Degree with Physics as one of the subject from a recognized University or degree in Electrical Engineering from a recognized University and Sound Recording and sound Engineering awarded by the Film and Television Institute of Poona. Desirable 1. Knowledge of wireless or Radio Engineering. 2. At least 3 years of working experience in TV Radio Studio. OR Similar recording set up in any organization.	Manage all technical activities of the facility including operations and maintenance of all the equipment including I editing, graphics and conferencing, undertake training /orientation of all users of the system, ensure safe and effective use of the facility, liaison with outside agencies for technical support, store, package and manage the content resource procured/produced etc.	Rs. 29,000/-

4.	Production Assistant/Sound Recordist/Technician(equivalent to Technician/Camera man Grade II)	01	<p>1. Degree or equivalent.</p> <p>2. Diploma or certificate from a recognized Institute where the course of studies includes the critical aspect of still photography, cinematography and film production.</p> <p style="text-align: center;">OR</p> <p>7 years practical experience in different aspects of still photography and motion picture photography such as shooting, developing, printing editing, dubbing, sound recording etc.</p> <p>3. Two years experience of handling movie cameras/video cameras for production.</p> <p>4. Experience in supervision of photographic laboratory.</p> <p>Desirable: At least 3 years experience in shooting films and Art work required in films production.</p>	Assist the producer/engineer in all production and technical activities of the facility, including operations and maintenance of all the equipment, editing, graphics, and conferencing i.e. one from engineering background and one from media production background	Rs. 24,000/-
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Candidates who fulfill the above eligibility conditions may attend the walk-in-interview with their application in the following format with a recent passport size photograph and original testimonials, proof of age, caste certificate in r/o SC/ST/OBC and produce a set of self attested copies of testimonials for scrutiny one hour before the commencement of the interview.

Important Instructions:

1. Application form only in the prescribed format will be considered.
2. The number of posts mentioned above is tentative. However, number of posts may be increased or decreased.
3. The age relaxation in respect of candidates belonging to SC/ST/OBC/PWD/WOMEN categories is provided in accordance with the GOI/NCERT rules.
4. No TA/DA, Local conveyance etc. will be paid for attending the interview
5. Merely fulfilling the minimum eligibility conditions does not constitute a claim for selection.
6. Institute reserves the right to cancel/postpone the recruitment process at its discretion.
7. Offer of appointment will also be sent through E-mail only.
8. Separate application is required for different post.
9. APPLICATION WITHOUT E-MAIL ID, PHOTO, SIGNATURES, WILL BE SUMMARILY REJECTED.
10. Application forms not presented one hour before the commencement of interview will not be entertained.

PRINCIPAL



APPLICATION FORM

1. Name of the post applied for _____
2. Name of the applicant (in Capital) _____
3. Father's/Husband Name _____
4. Mother's Name _____
5. Full Address _____

6. Telephone No. Residential No. _____ Mob. No _____
E-mail Address _____
6. Category (SC/ST/OBC) _____
(In case yes, enclose a copy of the certificate)
7. Date of Birth _____
Age as on the date of interview _____ Years _____ months _____ days

Affix your
recent
Passport size
Photo

8. Educational Qualification:-

S.No.	Exam Passed	Board/University/Institution	Year of Passing	Percentage	Remarks

9 Professional Qualification:-

S.No.	Exam Passed	Board/University/Institution	Year of Passing	Percentage	Remarks

10. Experience, If any _____

Date:.....
Place:.....

Signature of the Candidate

